

By Laws
Friends of Pine River Public Library

Article I. Name

Section 1. The name of this organization shall be FRIENDS OF THE PINE RIVER PUBLIC LIBRARY.

Article II.

Section 1. The purpose of the organization shall be to maintain an association of persons interested in libraries; to focus public attention on the library's resources and services; to receive and encourage gifts, endowments and bequests to the library; to support and cooperate with the library in developing library service and facilities for the community; and to support the freedom to read as expressed in the American Library Association Bill of Rights.

Section 2. Said corporation is organized exclusively for charitable, educational, religious and scientific purposes, including the making of distributions to organizations that qualify as exempt organizations under Section 501 (C)(3) of the Internal Revenue Codes or corresponding section of any future federal tax code. Said corporation may take part in nonpartisan voter education activities related to the Pine River Public Library and may conduct nonpartisan voter registration drives. Members may engage in political activities on their own behalf and on their own time, but must make it clear that they are not speaking for the corporation.

Section 3. In the event of the dissolution of the corporation, and prior to the completion thereof, all liabilities and obligations of the corporation shall be paid, satisfied and discharged, and all of the remaining assets, property and income owned or held by the corporation shall be expended for or applied to the purposes of the corporation, or one or more of such purposes, by transferring and conveying such assets, property and income to one or more corporations or organizations organized and operating exclusively for religious, charitable, scientific, literary or educational purposes, to which exemption for income taxes has been granted under Internal Revenue Codes. No part of such remaining assets, property or income shall be distributed

to members or to any other persons whatsoever.

Section 4. Upon the dissolution of this corporation assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (C)(3) of the Internal Revenue Code (or corresponding section of any future federal tax code), or shall be distributed to the Federal government or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the appropriate Court of La Plata County exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Section 5. No part of the net earnings of the corporation shall be used to the benefit of any member, trustee, official or individual.

Article III. Membership

Section 1. Membership in this organization shall be open to all individuals who support its purposes.

Section 2. Each individual membership shall be entitled to one vote and each family membership shall be entitled to two votes.

Section 3. This organization does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status in any of its activities or operations. These activities include, but are not limited to, membership acceptance and selection of volunteers to (a) help with library events; (b) provide service to the community; or (c) serve on committees. We are committed to providing an inclusive and welcoming environment for all members of our organization.

Article IV. Officers

Section 1. The officers of this organization shall be a president, vice-president, secretary, and treasurer.

Section 2. The executive board shall submit a slate of officers, as necessary, to the membership at the annual meeting. Additional nominations may be made from the floor.

Section 3. Officers shall be elected by the majority vote of the members present and eligible to vote at the meeting and shall serve for a period of one year. The treasurer shall serve for two years.

Article V. Duties of the Officers

- Section 1. President: To preside over and conduct meetings and to appoint all committees and be an ex-officio member thereof, except as limited herein.
- Section 2. Vice-president: To assume presidential duties when the president is unable.
- Section 3. Treasurer: To keep and maintain the financial records of the organization.
- Section 4. Secretary: To take the minutes of all meetings including executive board meetings; to record attendance at all meetings; to keep a list of the membership, together with their addresses; to notify members of the time and place of meetings; maintain the records of the organization; and to conduct the correspondence of the organization.

Article VI. Executive Board

- Section 1. The executive board shall consist of the officers and one volunteer member-at-large of the organization. The library director shall serve as an ex-officio member of the executive board.
- Section 2. The executive board shall have the authority to appoint committees consistent with the purposes of this organization.
- Section 3. Meetings of the executive board are open meetings and shall be held at least once a year or as called by the president.
- Section 4. A majority of the executive board shall constitute a quorum. The executive board by majority vote may fill any vacant office until the next annual meeting.

Article VII. Meetings

- Section 1. The annual meeting of the organization shall be held in March of each year on a date to be determined by the executive board. Members shall be notified at least two weeks prior to any meeting by mail, email, telephone, personal contact, library online calendar, or posting on the bulletin board of the library.
- Section 2. Meetings shall be held monthly at the discretion of the president at a date determined by the president.
- Section 3. A special meeting of this organization may be called at any time by the executive board.

Article VIII. Dues and Expenditures

- Section 1. Dues shall be payable annually prior to the annual meeting. Membership commences with the payment of dues and an individual or an entity must be a member for at least one month prior to any vote of the membership in order to cast a vote. Dues are \$10.00 per year for an individual membership and 20.00 per year for a family. If dues are paid prior to three months of the annual meeting, the member shall have paid dues for the following year.
- Section 2. Expenditures of monies shall be authorized by a majority vote of the members present at any meeting. The executive board may approve the expenditure of an amount not to exceed \$250.00 at any meeting of the board.

Article IX. Amendments

- Section 1. Amendments to these by laws may be made at any meeting of the general membership by a two-thirds vote of the members present and eligible to vote after proper notification as set out in Article VII at least two weeks prior to the meeting.

Article X. Parliamentary Procedure

- Section 1. Robert's Rule of Order Revised, when not in conflict with these by Laws, shall govern the proceedings of this organization.

ADOPTED 3/18/1993

REVISED 3/22/1994

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