

Pine River Public Library District Board of Trustees

April 15, 2020

6:15 PM Board Meeting Minutes

Call to order 6:19

- a. Roll Call Ashleigh Tarkington, Shelley Walchak, Don Mooney, Brenna Morlan, Gail Robel, Susan Miller, Gail Robel
- b. Additions or deletions to Agenda - None

Old Business:

- a. Minutes of March meeting (Vaughn will sign and scan to return)
Don motioned to accept, Barb seconded, approved by all.
- b. Monthly Treasurer's Report by Brenna - at the end of the 1st quarter totals are 22.98% - a little less than 25% - Ashleigh motioned to approve, Barb seconded, approved by all.

New Business:

- a. Public Comment - Shelley introduced Gail Robel new potential board member
- b. Bruce Evans, Fire Chief re Library as an Essential Service (he didn't join so Shelley shared his opinion that it may be worth us registering as an essential service to become eligible for FEMA money.)
- c. Director's Report – Shelley
 - a. community room wall repair next week
 - b. back room refurbishment also next week
 - c. teen refurbishment almost done
 - d. attending many community and staff meetings
 - e. staff are all busy - various projects
 - f. staff meeting 2 x week
 - g. not planning to leave until pandemic is over
 - h. Shelley shared info from San Juan Basin Public Health - thinks it may be June before we re-open properly. Shared several considerations to bear in mind about how to proceed but everything is on hold for now.
- d. Friends Report - Susan Miller - FOL have been on pause since mid-March therefore missed two fundraisers. FOL are posting on FB. FOL did not apply for the block party to allow other local nonprofits to have a turn.

Discussion Items:

- a. CoronaVirus update - Shelley covered this in the directors report
- b. Library Building Name Signage - decided to move ahead with changing the name including a memorial window for Lavenia

McCoy but probably scheduling the work for next year. Shelley will get quotes for engraved window.

- c. New Board Member - Gail's application is enclosed in the board packet. Vaughn will follow up with Gail and add appointing Gail to the agenda for May if desired. Board members please send questions or comments directly to Vaughn.
- d. Re-entry Plan - Shelley shared phases of re-entry - included in packet. Will not know when until information is received from the State.
- e. Community Garden/ Greenhouse Agreement - Included in packet - Barb shared a concern about garden users observing social distancing. Shelley will clarify with Andrew Trujillo. Some discussion about liability.
- f. Human Resource Policy reviewed

Action Items:

- a. Vaughn requested the board to read both Garden/Greenhouse agreements and the Human Resource policy and bring comments to the next meeting
- b. Add Vaughn Morris, Brenna Morlan, and Barb Wickman as signers on all our bank accounts and remove all other signers - motioned by Barb, seconded by Ashleigh, approved by all.
- c. Ashleigh – The board accepted Ashleigh's resignation

Adjourned at 7:48

Next board meeting May 20, 2020 6:15