

Pine River Public Library District Board of Trustees
Public Budget Hearing and Board Meeting
Minutes, November 19, 2025 5:30 PM

Public Budget Hearing and Public Comment
Call to order 5:33 by Lisa Isenberg

Public comment: A comment was received by email suggesting an increase to the materials and programming budgets and support for proposed roof sealant with application considerations. A discussion followed.

Adjourn Public Budget Hearing and Public Comment at 5:43 PM

Board of Trustees Meeting called to order by Lisa Isenberg at 5:43 pm

- a) Roll call: Lisa Isenberg, Brenda Marshall, Randy Burton, Carrie Bergfalk, Garry Hillyer, Michaela Wilson, Judy Livingston, Rose Ley, Gail Robel, Lydia Wacasey
- b) Additions or deletions to Agenda: A motion was made by Lisa to add a vote to increase the materials budget to the Agenda. Garry seconded. All approved.

Old Business:

- a) A motion was made by Lisa to approve the October meeting Minutes Garry Seconded. All approved.
- b) Treasurer's Report – Garry
Revenue for the year has been received and logged. Expenses are within budget. We will have a full and complete view of expenses in December. Everything looks to be on track and investments are good. A motion was made by Lisa to approve the Treasurer's report. Rose seconded. All approved.
- c) Board recruitment update – Brenda
Carrie was reapproved with her correct service dates by the County Commissioners. Rose attended her board training with Brenda this month. Carrie and Brenda will set a date for Carrie's board training.
- d) Application of SB 24-233 and HB 24B-1001 to 2026 budget – Brenda
Brenda emailed DOLA and was advised to "calculate as you think is appropriate and reasonable and keep documentation". Several Colorado libraries went to voters this year with measures to waive property tax limits. We may need to consider doing the same next year.

New Business:

- a) Public Comment: None
Friends of the Library Report – Judy Livingston, FOL President
 - This year, the Friends have met the request to help with food for youth programs.
 - The Imagination Room has been updated and is being enjoyed.
 - The friends supported the Summer Garden Party, Bayfield Block Parties, and have continued to promote the Dolly Parton Imagination Library.
 - The Colorado Gives Day campaign is underway, and donations are ahead of last year's campaign for the same timeframe. Funds donated this year will be to support the addition of a Local History Corner within the library. The friends are working to maximize the potential for matching funds with live fundraising activities via social media.

- The end of year meeting and potluck luncheon provided by the library staff was well attended.
- b) Director's Report – Brenda
- Facilities: The electric garden gate is functional and the work is complete. The outdoor firepit is being replaced. We've received an estimate to repair parking lot curbs. The library is ISO a local snow removal company this season.
 - We received our approval for the \$5,500 State Grant to Libraries.
 - We will be shopping for cyber security insurance, as our current provider is no longer offering the option for coverage.
 - The library was a polling center for this year's election. All went smoothly.
 - The Teen Self Care fair was a success with 17 booths, community partners and staff participating. Our next big event will be all-ages and will take place on Dec. 6. The theme is Winter is Coming.
- c) Tentative Board of Trustees Meeting Dates & Duties: The calendar and Board Duties document were reviewed, and no changes were suggested.
- d) Library Holidays 2026: The holiday dates were reviewed, and no changes were suggested.
- e) Library Director Evaluation – Lisa
Brenda has submitted her self-evaluation and 2026 goals. Lisa is gathering feedback and will meet with Brenda this month. Executive session will be scheduled for the next board meeting.
- f) Staff health insurance update: Due to rising health insurance costs, the library is changing insurance companies and is increasing the premium coverage provided to eligible employees to cover a bronze level plan.

Discussion Items:

- a) First review of Soliciting, Fundraising, Petitioning, Campaigning, and other Free Speech Activities Policy: Rose suggested there may be use for a sandwich board denoting Free Speech areas. Gail suggested linking the Library's Code of Conduct in the policy.

Action Items:

- a) Vote on amendment to the 2026 budget following public comment. A motion was made to approve the addition of \$1,000 to materials budget by Lisa. Garry seconded. All approved. All in favor.

Adjournment: 6:38 PM

Next Board Meeting December 10, 2025; 5:30 PM (2nd Wednesday for budget purposes)