

**Pine River Public Library District Board of Trustees**

July 15, 2020

6:15 PM Board Meeting

**Call to order**

- a. Roll Call (Introduce Andrew Hutchinson)--Andrew Hutchinson, Gail Robel, Brenna Morlan, Shelley Walchak, Liz vonTauffkirchen (taking notes), Barbara Wickman, Dan Yeager, Don Mooney, Susan Miller (via Zoom) 6:17 pm
- b. Additions or deletions to Agenda-- none.

**Old Business:**

- a. Minutes of June meeting (Please sign)--Brenna moves to approve, Gail seconds, unanimous carry.
- b. Monthly Treasurer's Report -- Brenna --Motion to approve by Dan, second by Gail, unanimous carry 5-0

**New Business:**

- a. Public Comment; Andrew Hutchinson comments--
- b. Director's Report – Shelley --Gail asked for clarification about the COVID grant and Shelley gave it.
- c. Friends Report --Susan Miller -- FOL Annual meeting over Zoom went well, Bruce Evans and Liz vonTauffkirchen were the special guests. Elected officers. June already resigned, Fundraising Director Cathy also resigned. Barb asked Susan to clarify why FOL groups aren't selling books now and Susan answered her in detail.
- d. Search for new Board member to replace Mike -- will vote next month after Vaughn has a chance to meet Andrew (the only candidate to submit an application so far).

**Discussion Items:**

- a. Library Building Name Signage - update-- Barb wants Shelley to reach out to Lavenia one more time before we change the sign.
- b. FFCRA Leave Policy-- Shelley presented the COVID policy for staff leave. Discussion happened around this. Brenna suggested an action item that gives Shelley the ability to go along with the current and future policies mandated by local, state, and federal authorities, with email notifications to the board as they occur.
- c. Director Search - update -- Shelley
- d. Database usage -- Liz
- e. COVID Discussion -- Don

**Action Items:**

- a. Approve FFCRA Leave Policy -- Barb moves to approve the Coronavirus Policy recognizing compliance with the Families First C Response Act (FFCRA) regarding mandatory emergency paid sick leave and also directing the Executive Director to review and implement in a reasonable time frame all additional laws and procedures imposed by federal, state, or local authorities which are applicable to the library organization, facilities, operations, and/or personnel and also to notify the Board of any new laws and/or procedures in a reasonable amount of time. Brenna seconds, unanimous pass 4-0
- b. Approve Audit -- accepted as presented by Frederick Zink, moved by Brenna, seconded by Gail, approved 4-0

Adjournment -- 8:05pm

**Next board meeting August 19, 2020 6:15**