

Pine River Public Library District Board of Trustees

Minutes: February 17th, 2021

6:15 PM Board Meeting

Call to order: 6:23 PM

- a. Roll Call: Vaughn Morris, Gail Robel, Darcy Poletti Harp, Barb Wickman, Dan Yeager, Andrew Hutchinson, Brenda Marshall, Lisa Isenberg
- b. Additions or deletions to Agenda
 - i. Vote on director agreement removed from agenda, add executive session to the end of agenda to discuss how to proceed.

Old Business:

- a. Minutes of January meeting (Please sign): Andrew motioned to accept, Brenna seconded, all in favor
- b. Monthly Treasurer's Report
 - a. Transferred \$100,000 from ColoTrust
 - b. \$2,268 in Cares Grant money added
 - c. Discussion about the long term financial future of the library - to include as a part of strategic planning
 - d. Dan motioned to accept treasurer's report, Gail seconded, all in favor

New Business:

- a. Public Comment- none
- b. Director's Report – Brenda
 - a. Transitioning to Director role. Worked closely with Shelley over the past months
 - b. Developed new COVID-19 Library Response document to respond to changes in State COVID-19 Dial
 - c. Library reopened doors to the public on Friday 2/12
 - d. Met with Auditor- fieldwork in May, presenting to board in June
 - e. Shelley officially retired
- c. Friends Report – Brenda
 - a. Friends Meeting tomorrow, no news on leadership

Discussion Items:

- a. Colorado Status Dial and updated PRL document
 - a. On library door, website, and newsletter sent to all patrons
- b. New Policy - Request for Open Records: Amended to reference a fee schedule.
- c. Doorstep Delivery Policy
 - a. Not currently needed. New plan is to use mail to deliver items
- d. Strategic Plan proposal
 - a. Proposal from Jaime LaRue
 - b. Will ask for a formal proposal for the lower amount. Brenda to explore funding opportunities

Action Items:

- a. Vote on Open Records policy Brenna motioned to accept with amendment removing specific costs and adding reference a fee schedule, Barb seconded, all in favor
- b. Vote on new board member – Lisa Isenberg. Dan motioned to accept, Brenna seconded, all in favor - Brenda will forward to the County Commissioners for approval.
- c. Vote to move into executive session to discuss library director employment agreement– proposed by Vaughn, seconded by Barb, approved by all

8:10 p.m. Moved into executive session – library director employment agreement

8:21 p.m. Executive session ended

Board scheduled an additional meeting to be held at noon on Wednesday, February 24th, to vote on a proposed employment agreement for the Library Director.

Adjournment: 8:25 p.m.

Upcoming board meetings:

Wednesday, February 24, noon

March 17, 2021 6:15 p.m.

Minutes submitted by Darcy Poletti Harp

Signed by Vaughn Morris _____