Pine River Public Library District Board of Trustees
Meeting Minutes: August 19, 2026

Call to order: Meeting called to order at 5:39pm by Lisa Isenberg.

a. Roll Call: Lisa Isenberg, Garry Hillyer, Joanna Lee, Brenda Marshall, Randy Burton, Carrie Bergfalk, Michaela Wilson, Rachel Davenport, Rose Ley
b. Additions or deletions to Agenda
    - Add: Review Children's Use of the Library Policy to new business.

Lisa motioned to approve; Rose seconded; all in favor.

Old Business:

a. Minutes of July meeting (Please sign)
    - Lisa made a motion to approve the July minutes; Randy seconded; all in favor.
b. Monthly Treasurer's Report (Garry)
    - Garry noted a couple of budget items: the library roof repair will not occur in 2026. Our insurance costs will be a little higher than expected. Everything looks on track otherwise. Brenda noted that we may need to move some money from another line into the tech hardware and software line due to some unexpected tech replacements.
    - Carrie made a motion to approve the treasurer report; Rachel seconded. All in favor.

New Business:

a. Public Comment - None
b. Meet the staff – Joanna Lee – Adult Programming Librarian
c. Director's Report – Brenda
    - 300-400 people attended our 120/150/250 Birthday Bash event.
    - New photograph in the Local History Corner that was professionally enlarged and framed.
    - Received State Grant for Libraries money 2025/2026 and Joanna is applying for the Between Two Worlds grant through the American Library Association.
    - Afterschool programming starts next week.
    - Completed a cybersecurity audit in conjunction with Marmot to increase our cyber insurance policy benefits.
    - Participated in staff training day while Marmot was upgrading their server space. Included succession planning, cybersecurity, and staff strengths.
    - Received a letter from LPC explaining that there has been an error in distribution of Tribal Payments in lieu of property tax since 2016. PRL will receive a one-off payment this September to partially compensate for this. Brenda will forward the letter to the board.
d. Friends of the Library

- FOL hosted the beer tent in August at the Bayfield Block Party.
- Started working on the ColoGives Campaign, which is on December 8th this year. Theme is Library Refresh.

e. Review of current trustee manual
   - Carrie made a motion to approve the Trustee manual after reviewing it with no changes. Lisa seconded. All in favor.

Review the Children's Use of the Library policy
- Board discussed a proposed change to the policy.

Discussion Items:

a. Review board roster and whether there will be upcoming vacancies
   a. Two board members' terms were up; both agreed to another term. No vacancies for the upcoming year.
b. Review possible ColoTrust Term Series II option for reserve funds
   a. Garry and Brenda met with a ColoTrust representative to discuss possible options for the money in reserve. Garry recommended that $500,000 be invested into a fixed interest account for 6 months, and then another investment of $500,000 for a 12 month fixed interest account in order to generate a higher level of interest.

Action Items:

a. Vote on amended Library Grounds and Parking Lot Policy
   a. Garry made a motion to approve the amended Library Grounds and Parking Lot Policy. Rose seconded. All in favor.
b. Vote on ColoTrust Term Series II option for reserve funds
   a. Garry made a motion to transfer $500,000 from our ColoTrust Plus account to a 6 month ColoTrust Term Series II account, and to transfer an additional $500,000 to a 12 month ColoTrust Term Series II account; Carrie seconded. All in favor.

Adjournment: Lisa made a motion to adjourn the meeting at 7:02pm. Garry seconded. All in favor.

Next board meeting September 16, 2026. 5:30 p.m.