

## Pine River Public Library District Board of Trustees

Minutes: December 10, 2025

Call to order: Lisa Isenberg 5:36 pm

- a. Roll Call: Lisa Isenberg, Vaughn Morris, Randy Burton, Carrie Bergfalk, Garry Hillyer, Michaela Wilson, Brenda Marshall, Rose Ley, Lydia Wacasey
- b. Additions or deletions to Agenda:

Old Business:

- a. Minutes of November meeting: Lisa made a motion to approve the November Minutes. Garry seconded. All approved.
- b. Monthly Treasurer's Report – Garry  
Moved money from Trust to checking as we do this time of year. Hit 100% of budgeted income. We are on course to be above in revenue for the year and below in expenses.  
Vaughn made a motion to approve the Treasurer's Report. Randy seconded. All approved.
  1. Amendment to 2025 budget – Subtract \$5,800 from Technology and add \$4,000 to Repair and Maintenance for fireplace and curb repairs. Reduce capital expense line because garden project was completed under budget
  2. Updated 2026 budget – Review with up-to-date numbers; extra money added to books and materials. Shopping for cyber security and building coverage. Additional money to tech will cover patron print from phone for confidentiality.

New Business:

- a. Public Comment: None
- b. Friends of the Library update: The Colorado Gives fundraiser is up to \$5,670. Rotary made a donation of \$500. Final numbers have not yet been received. The next FOL meeting is in Feb.
- c. Director's Report – Brenda  
The outdoor fireplace has been replaced, and we're please with results. We have a contract for snow removal. The carpets were cleaned throughout the building. Shelving in the tech closet has been installed. Carrie will complete her training in Jan. The winter fest event was fantastic and well attended. We'll have access to Ancestry.com in 2026 and the new health insurance will begin Jan. 1.
- d. RAMP – new accounts payable system: Links to QuickBooks and board members. Board will be able to see an invoice in detail and sign digitally. Set-up will be work, but it will make bill pay and review more efficient.

Discussion Items:

- a. Amended verification of valuation & letter to be submitted.
- b. Review of information to certify mill levy.
- c. Director Evaluation – Lisa: Brenda requests an open meeting.  
The Director's employment contract will be renewed.

Action Items:

- a. Vote on amended 2025 budget – Garry made a motion to approve the amended 2025 budget. Lisa seconded. All approved.
- b. Vote on updated 2026 budget – Lisa made a motion to approve the updated 2026 budget. Garry seconded. All approved.
- c. Vote on draft DLG 70 and additional information to be submitted to La Plata County to certify mill levy – Carrie made a motion to approve draft DLG 70 and additional information. Randy seconded. All approved.
- d. Vote on amended Soliciting, Fundraising, Petitioning, Campaigning & Other Free Speech Activities Policy – Lisa made a motion to approve the policy. Rose seconded. All approved.
- e. Vote on Directors Employment Agreement – Lisa made a motion to approve the renewal of contract with amended compensation. Rose seconded.
- f. Vote on Resolutions:
  - a. 2026-101 Vaughn made a motion to set the mill levy. Garry seconded. All approved.
  - b. 2026-102 Gary made a motion to adopt the budget. Vaughn seconded. All approved.
  - c. 2026-103 Randy made a motion to appropriate sums. Carrie seconded. All approved.
  - d. 2026-104 Garry made a motion to commit funds. Lisa seconded. All approved.

Adjournment: Lisa made a motion to adjourn at 6:19 pm

**Next board meeting January 21, 2026. 5:30 pm**