

Pine River Public Library District Board of Trustees

Minutes: October 11, 2023

6:15 PM Board Meeting

Call to order 6:19 PM

a. Roll Call

Lisa Isenberg, President
Barb Wickman, Vice President
Garry Hillyer, Treasurer
Ann McCoy Harold
Vaughn Morris
Gail Robel
Brenda Marshall
Lydia Wacasey

b. Additions or deletions to Agenda

Brenda Addition: Request add public hearing before next month's Board Meeting. 6pm: Proposed Budget and Inflationary Property Tax Limit.

Old Business:

a. Motion to approve September 20, 2023 Meeting Minutes brought by Ann. Motion Seconded by Barb. All in favor.

b. Monthly Treasurer's Report and 3rd Quarter delivered by Garry Hillyer. We will move the parking lot resurfacing costs from Capital to Repairs and Maintenance. Auditor moved the value of building and land to assets on Statement of Financial Position. Motion to approve the Treasurer's Report was brought by Vaughn. Ann Seconded. All in favor.

New Business:

a. Public Comment. No Comments.

b. Director's Report: Brenda:

- Staff members attended the MUG conference last week, and others will attend CAL next week. Staff members are also attending a library management course.
- The parking resurfacing, handrail painting, east exterior wall painting are nearing completion. Still working on curb repair.
- An HR consultant (Essential Operations) has been retained for when needed.
- Legislative changes may impact 2024 revenue.

- Possible need to hire a web consultant to ensure our website is compliant.
 - Had a follow-up meeting with the auditor.
 - Zucchini Fest was a success and was well attended.
 - Upcoming big events include the Teen Takeover laser tag evening and an eclipse party.
- c. Review of Collection Development Policy.
All members reviewed and will vote at November's meeting.
- d. Review of Donations and Gifts Policy
Discussion to remove "unlikely" from the "in the event" statement. Recommendation to end with "we reserve the right to refuse donations" statement. Both revisions will be made and submitted for approval next month.
- e. Library Director Evaluation process
Brenda will perform her self-evaluation. Lisa will email the board for their input.

Discussion Items:

- a. Review of amended 2023 budget.
Highlights include: additional interest and lower grant donations. Move \$25,000 from capital to repairs and maintenance. Increase in operations costs due to higher prices.
- b. Review of draft 2024 budget
Brenda received spreadsheets from the county. A discussion followed about prop HH and the effect it will have on the budget if passed.

FOL donations lowered. Books & materials and programs will be increased. Barb recommends raising the utilities line by \$1000. Tech will receive additional funds, and there will be an increase in small furniture. Additional funds for operations and personnel.

Committed funds were reviewed and will be amended.

Action Items:

- a. Vote on Amended Alcohol, Drugs and Weapons policy.
Add word "of" after "consumption" to address typo.
Adjustment to line B: add "except for during library programs for which alcohol use has been approved by the director."
Adjustment to line F: remove words "from possessing." New wording is "... are forbidden from openly carrying firearms or any

other weapons of any kind."

Motion to approve was brought by Lisa I. Barb seconded. All in favor.

b. Vote on Library Card and Borrowing Policy reviewed in September.

Motion to approve by Barb. Seconded by Ann. All in favor.

c. Vote on amended 2023 budget

Motion to approve by Vaughn. Lisa second. All in favor.

Motion to adjourn at 7:49 by Barb. Garry Second. All in favor.

Adjournment 7:49 PM

Next Meeting, November 15th, 2023

6:00 p.m. Topic: Proposed Budget and Inflationary Property Tax Limit.

6:15 p.m. Board Meeting

Minutes respectfully submitted by Lydia Wacasey.